



Notice of Vacancy

Washington State University Libraries, Pullman, Washington

Assistant Dean for Collections and Technical Services

SPECIFIC RESPONSIBILITIES:

The Assistant Dean for Collections and Technical Services is responsible for providing vision and leadership that both reflects current needs and anticipates future trends in the evolving library and information environment. This position handles oversight for collections, acquisitions, cataloging, serials, and electronic resources. The Assistant Dean will support collaboration across the units of the Pullman libraries, with WSU sites around the state, and with our consortial partners in alignment with the Libraries' Strategic Plan and WSU's land-grant institution status. The Assistant Dean promotes a working environment which facilitates the WSU Libraries' efforts in building an open, collaborative organization. This full-time, 12-month position reports to the Dean of Libraries.

GENERAL RESPONSIBILITIES:

Librarians are appointed as members of the Washington State University faculty and are expected to participate actively in the University's instructional, research, and service programs. All privileges, obligations, and research responsibilities of faculty are inherent in such membership. Librarians are ranked in grades 2, 3, and 4, equivalent to the academic ranks of Assistant Professor, Associate Professor, and Professor. A progressive record of professional/scholarly achievement is expected of all librarians.

ENVIRONMENT:

Washington State University is a land-grant university founded in 1890 with an overall enrollment of approximately 21,000 students. The main campus is located in Pullman, a town of 27,000 in the Palouse region of southeastern Washington. There are also three regional campuses located in Spokane, Vancouver, and Tri-Cities. The Washington State University Libraries belong to the Association of Research Libraries and the Greater Western Library Alliance. The Libraries have holdings of over two million volumes and access to a wide range of electronic resources. In addition, the Libraries belong to the Orbis Cascade Alliance which provides a cooperative catalog and lending service.

WSU Libraries web-site: <http://www.wsulibs.wsu.edu/>

SALARY/BENEFITS: From \$70,000, commensurate with qualifications and experience. Generous benefits package includes TIAA/Cref retirement, medical/dental, and paid leave.

RANK: Tenured faculty status, Librarian 3 or 4, commensurate with qualifications and experience.

QUALIFICATIONS:

REQUIRED: ALA-accredited masters' degree in library/information science; successful record of at least 5 years of substantial administrative or management experience in collections and/or technical services in an academic library, including experience with personnel supervision at various levels and budgeting; experience with and knowledge of an integrated library system (ILS); and excellent interpersonal and collaborative oral and written communication skills.

The successful candidate will demonstrate the following: experience in leadership, mentoring, and motivation; comprehensive knowledge of a large library's varied functions; a history of positive interaction with faculty, staff, students, and administrators; understanding of current issues and trends facing research libraries, including the rapid changes in providing access to digital and physical materials to a wide range of constituents; demonstrated commitment to diversity; a progressive record of publication and professional participation that meets the criteria for tenure at WSU.

PREFERRED: Experience with/evidence of: interaction among different units; facilitation of group decision-making and planning; assessment of services and user needs; fundraising and resource development; participation in consortia; experience with Millennium/Innovative Interfaces; demonstrated support for employee development; experience in a multi-campus system; and additional advanced degree.

TO APPLY:

To ensure full consideration, please submit application materials **by October 15, 2007**.

A complete application includes a detailed letter addressing all stated qualifications, a complete resume, and complete contact information for three references to WSU Libraries, Assistant Dean for Collections and Technical Services Search Committee, submitted by email to: libraryjobs@wsu.edu

(Alternate mailing address: PO Box 646510, Pullman, WA, 99164-5610.)

If you have any questions, contact Bonny Boyan, WSU Libraries Personnel Coordinator, 509.335.1535 or boyan@wsu.edu.

WASHINGTON STATE UNIVERSITY IS AN EQUAL OPPORTUNITY/ AFFIRMATIVE ACTION EDUCATOR AND EMPLOYER. Members of ethnic minorities, women, special disabled veterans, veterans of the Vietnam-era, recently separated veterans, and other protected veterans, persons of disability and/or persons age 40 and over are encouraged to apply.

WSU employs only U.S. citizens and lawfully authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Citizenship and Immigration Services.

Washington State University is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, contact Human Resource Services: 509-335-4521(v), Washington State TDD Relay Service: Voice Callers: 1-800-833-6384; TDD Callers: 1-800-833-6388, 509.-335-1259(f), or hrs@wsu.edu.