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WSU Libraries Non-Cash Gift Presentation Form

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Donor's Signature: _____

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Number of Gift Items: _____ Are items new or used? _____

Brief Description (list title/author or discipline; book? journal? media?)

Value: \$ _____. If you listed a value for your gift, what source did you use to determine the value?

(If your gift was independently appraised, please attach the appraiser's itemized list that assigns value to each item.)

Gift received by: _____
Librarian Name Library Date

Librarian: Will this gift be added to your library's collection? _____

Please mail this form, itemized lists, and the donor's letter or memo that accompanied the gift to the Library Administrative Office, Holland Library 221, within 2 weeks of receipt of gift.