

## **SENIOR MANAGEMENT GROUP**

**Role:** The Senior Management Group advises the Director of Libraries and may make decisions if asked.

**Specific responsibilities:** The specific responsibilities of this group include the following:

- discuss and resolve specific personnel and budgetary issues
- raise topics for discussion within The Libraries
- provide a forum for problem-solving among the library divisions
- serve as an oversight committee for the SWATeam
- monitor developments within the university and the broader higher education community for their potential impact on The Libraries, and
- assist in planning overall strategies for The Libraries

**Composition:** The Assistant Directors and the Director of Libraries

**Meetings:** The Senior Management Group meets regularly as needed. The Senior Management Group will disseminate important information to library employees in a timely manner via Libusers, Library Council &/or other meetings as appropriate. Meeting minutes will NOT be posted to the Decision Digest/Minutes Archive.